



BARRINGTON, NH SELECT BOARD MINUTES

Monday, January 25th, 2021

The Select Board meeting for Monday, January 25th, 2021 began at 6:30 p.m. The meeting was held by remote participation via a Microsoft Teams Meeting due to the COVID-19 pandemic, in accordance with [Emergency Order #12](#), pursuant to [Executive Order 2020-04](#). In attendance were Chairperson Hardekopf, Vice-Chair Knapp, Selectperson Bailey, Selectperson Saccoccia, Selectperson Ayer, Town Administrator (TA) MacIver, and Municipal Office Administrator (MOA) Caudle.

6:30pm. The meeting was called to order by Chairperson Hardekopf.

RSA 91-A EMERGENCY PROVISIONS/SELECT BOARD CHAIR EMERGENCY DETERMINATION

6:30pm. Chairperson Hardekopf read the emergency provisions of the State of Emergency and explained how this meeting is accessible as well as how to access future meetings.

ROLL CALL ATTENDANCE

6:32pm. Select Board attendance was taken via Roll Call: Ayer-Present, Bailey – Present, Saccoccia – Present, Knapp – Present, Hardekopf - Present. Each Select Board member shared their location and stated that at present, they were alone in their respective rooms with no one influencing their votes.

PLEDGE OF ALLEGIANCE

6:33pm. Chairperson Hardekopf led the Pledge of Allegiance.

PUBLIC HEARINGS

There were no public hearings.

APPOINTMENTS

Recreation Commission Alternate Member – Collin Phillips

6:34pm. Motion to approve [Collin Phillips](#) as a full member of the Recreation Commission, with a term expiry date of March 31st, 2023 by Selectperson Bailey, seconded by Selectperson Saccoccia. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp – Aye, Saccoccia – Aye, Hardekopf – Aye. ***The motion passed.***

Recreation Commission Full Member – Douglas Langdon

6:35pm. Mr. Langdon currently serves as an alternate member of the Recreation Commission.

Motion to approve Douglas Langdon as a full member of the Recreation commission, with a term expiry date of March 31st, 2023 by Selectperson Ayer, seconded by Vice-Chair Knapp. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp – Aye, Saccoccia – Aye, Hardekopf – Aye. ***The motion passed.***

PUBLIC COMMENT

Public Comment is limited to 3 minutes per person and 15 minutes total.

6:36pm. Public Comment opened.

Bob Lenzi stated his wish to speak regarding Transfer Station Stickers and agreed to speak during that portion of the meeting.

There were no additional public comments.

6:38pm. Public Comment closed.

REVIEW OF MINUTES

January 4th 2021 Meeting Minutes

6:37pm. A correction was made to the published draft minutes for January 4th, 2021 to state the support on Article 16 was 4-1.

Motion to approve the meeting minutes for January 4th, 2021 with the stated correction by Selectperson Bailey, seconded by Selectperson Saccoccia. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp – Aye, Saccoccia – Aye, Hardekopf – Aye. ***The motion passed.***

January 18th 2021 Meeting Minutes

6:38pm. Motion to approve the meeting minutes for January 18th, 2021 by Vice-Chair Knapp, seconded by Selectperson Saccoccia. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp – Aye, Saccoccia – Aye, Hardekopf – Aye. ***The motion passed.***

STAFF REPORT

6:38pm. Municipal Office Administrator Caudle presented for signature:

- Two approved appointments for Recreation Commission, one alternate and one full approved earlier this meeting
- Meeting minutes approved at this meeting for January 4th and 18th
- One Maintenance Contract with CAI (mapping) for 2021

OLD BUSINESS

Mallego Engineering

6:41pm. The Board previously approved drainage engineering work on Mallego Road, which referenced the Highway Layouts and Reestablishments budget line (01-4312-01-4344). That line has been consolidated into the Highway Consultants budget line (01-4311001-4349), and the funds will now be expended from the consultants line. No action was required by the Board.

Transfer Station Rules and Regulations Review

6:42pm. The Select Board voted to approve the updated [Transfer Station and Recycling Center Rules and Regulations](#) at the January 4th, 2021 meeting. Erin Paradis, Transfer Station Administrator, shared the recommendation by the Transfer Station and Recycling Center Review Committee to require the sticker be affixed to a vehicle. Bob Lenzi, Transfer Station and Recycling Center Review Committee member, shared that he spoke with other New Hampshire municipalities with similar requirements. Vice-Chair Knapp shared his objection with the requirement to affix the sticker to the vehicle, citing [NH RSA 265:95 Obstruction to Driver's View or Riding Mechanism](#).

The Select Board agreed by consensus to request the Transfer Station and Recycling Center Committee reconsider options for sticker display.

2021 Warrant and Deliberative Session Information

7:05pm. TA MacIver will provide short scripts to Select Board members to introduce each warrant article. A [Frequently Asked Questions](#) document has been made available with additional information regarding Deliberative Session. Masks are required; however, for those who require ADA accommodation and are unable to wear masks, there will be a separate seating area and microphone.

Request to Trade Land with Property Owner at 302 Smoke Street

7:09pm. Michael and Diane Flaherty previously approached the Select Board requesting to purchase one acre of Town land on Map 224, Lot 10, adjacent to their property, for \$2,000 to enable the construction of a pool on their land. After consideration and with the Planning Board's recommendation, the Select Board declined to sell the land. The Flaherty's have [amended their request](#) and would now like to perform a lot line adjustment and trade an equivalent area of land with the Town.

The Select Board agreed by consensus to not consider this request.

NEW BUSINESS

Select Board Annual Report

7:11pm. The Select Board publishes a report sharing what in the Town Report each year. The Select Board reviewed the written draft. Vice-Chair Knapp requested a change to the wording on renovation of the Highway Garage for safety concerns to "address operational flow" and requested clarification on additional revenue from the sale of properties. Chairperson Hardekopf requested a change to the wording to consider continuing virtual participation following the pandemic.

Selectperson Ayer requested consideration of an item in New Business, seconded by Selectperson Bailey.

Canaan Back Road Nuisance Tree – Scenic Road

7:15pm. A resident on New Canaan Back Road has requested removal of a tree the Road Agent has declared a nuisance tree. As New Canaan Back Road is a [scenic road](#), this [requires approval by the Select Board](#). The tree is in the Town's right-of-way.

Motion to approve removal of the identified nuisance tree on New Canaan Back Road by Selectperson Bailey, seconded by Chairperson Hardekopf. Roll call vote: Ayer – No, Bailey – Aye, Knapp – No, Saccoccia – No, Hardekopf – Aye. ***The motion failed.***

Financial Audit Award

7:26pm. The Town has been working with Vachon Clukay, who offered a new audit team if the Town continues their contract as best practice is to have new individuals reviewing financials. After reviewing respondents, the recommendation is to consider [Vachon Clukay](#) or [Plodzik & Sanderson](#).

Motion to award the Financial Audit contract to Plodzik & Sanderson by Chairperson Hardekopf, seconded by Vice-Chair Knapp. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp – Aye, Saccoccia – Aye, Hardekopf – Aye. ***The motion passed.***

Public Safety Building Exhaust Ventilation Grant

7:32pm. Fire Chief Rick Walker spoke to a need for increased ventilation at the Public Safety building for the diesel vehicles; this grant would require a 5% or \$5,000 grant. Vice-Chair Knapp requested the details on the prior application including equipment specifications, the cost of ongoing maintenance, monitoring that's been completed, etc.

Motion to approve the pursuit of the Exhaust Ventilation Grant, with the requirement that prior to any purchase there will be a full review of the maintenance cost and that the 5% match will come from the Fire Department budget by Chairperson Hardekopf, seconded by Selectperson Bailey. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp – Aye, Saccoccia – Aye, Hardekopf – Aye. ***The motion passed.***

Deliberative Session Request – Selectperson Ayer

7:46pm. The Select Board agreed by consensus to enter through back entrance to the gymnasium at the Middle School for the Deliberative Session. There are parking spaces at the rear entry to allow parking that will not interfere with fire lanes.

SELECTPERSONS REPORT AND CONCERNS

7:51pm.

Selectperson Ayer – Reported he has been unable to attend a School Board meeting due to difficulty with accessing the virtual meetings, the Town Lands Committee meeting was cancelled, and there was not enough activity to hold a Conservation Commission meeting.

Selectperson Bailey – Shared that the Zoning Board of Adjustment discussed two cases, one was approved, the second continued pending a walkthrough, which was completed on Saturday. The Library Trustees discussed possible alternates.

Vice-Chair Knapp – Was unable to attend the Planning Board meeting last week, no other meetings have been held. Engineering meetings are forthcoming.

Selectperson Saccoccia – The Recreation Commission now has added new members, the Recreation Department is planning for summer camp within COVID rules, and Administrative Assistant Erin O’Dea has just passed her first year work anniversary.

Chairperson Hardekopf – Had no additional information to report following the Transfer Station update.

PUBLIC COMMENTS

7:55pm. Dannen Mannschreck – Resident – requested confirmation that those not wearing a mask at Deliberative Session will need to have a medical reason. The Select Board confirmed that there will be a separate section per the ADA requirements for those who are unable to wear masks.

NON-PUBLIC SESSION

7:58pm. Motion to enter nonpublic session for reasons of legal and reputation by Vice-Chair Knapp, seconded by Selectperson Bailey. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp – Aye, Saccoccia – Aye, Hardekopf – Aye. ***The motion passed.***

8pm. The Select Board meeting resumed in nonpublic session with Chairperson Hardekopf, Vice-Chair Knapp, Selectperson Ayer, Selectperson Bailey, Selectperson Saccoccia, TA MacIver and MOA Caudle present.

8pm. *This portion of the meeting will remain sealed for one month.*

Auctioned Property Purchaser Request

8:02pm. Jacob Ellis recently agreed to purchase two properties (TM109-18 and TM102-79) from the Town through auction. By letter dated January 18, 2021, he has requested to extend the closings and to allow the structure to remain on one of the properties.

Motion to not accept any changes or extensions to the purchase agreement signed by Jacob Ellis for TM109-18 and TM102-79 by Chairperson Hardekopf, Seconded by Selectperson Bailey. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp – Abstain, Saccoccia – Aye, Hardekopf – Aye. ***The motion passed.***

Motion to compel Jacob Ellis, through an action for specific performance, to complete the purchase of TM109-18 and TM102-79 if the sale is not closed by January 28, 2021 by Chairperson Hardekopf, seconded by Selectperson Bailey. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp – Abstain, Saccoccia – Aye, Hardekopf – Aye. ***The motion passed.***

Abatement Request – Wayne Picard – TM 254-11 904 Calef Highway

8:19pm. Wayne Picard, the owner of TM 254-11 requested an abatement for interest amounting to \$15, citing the bill having been lost in the mail.

Motion to deny the abatement request in the amount of \$15 by Chairperson Hardekopf, seconded by Selectperson Bailey. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp – Aye, Saccoccia – Aye, Hardekopf – Aye. ***The motion passed.***

Abatement Request – HCA – TM 235-7 – 426 Calef Highway

8:20pm. HCA requested an abatement in the amount of \$207.59, citing an error resulting in the payment being mailed to Barrington, Rhode Island.

Motion to deny the abatement request in the amount of \$207.59 by Chairperson Hardekopf, seconded by Selectperson Bailey. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp – Aye, Saccoccia – Aye, Hardekopf – Aye. ***The motion passed.***

8:34pm. Motion to exit non-public session by Chairperson Hardekopf, seconded by Selectperson Saccoccia. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp – Aye, Saccoccia – Aye, Hardekopf – Aye. ***The motion passed.***

RETURN TO PUBLIC SESSION AND ADJOURNMENT

8:35pm. The Select Board returned to public session. TA MacIver summarized the decisions made in non-public as detailed in the previous section.

Motion to seal the remainder of the minutes for one month in order to avoid adversely affecting the reputation of those discussed by Chairperson Hardekopf, seconded by Selectperson Ayer.

Roll call vote: Ayer – Aye, Bailey – Aye, Knapp – Aye, Saccoccia – Aye, Hardekopf – Aye. ***The motion passed.***

8:37pm. Motion to adjourn the January 25th, 2021 Select Board meeting by Chairperson Hardekopf, seconded by Vice-Chair Knapp. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp- Aye, Saccoccia – Aye, Hardekopf – Aye. ***The motion passed.***

Links to all reviewed documents can be found in the January 25th, 2021 [Town Administrator's Report](#).

Chairperson T. Hardekopf

Selectperson G. Bailey

Vice-Chairperson A. Knapp

Selectperson D. Ayer

Selectperson J. Saccoccia

Date Minutes Were Approved